

MONTEREY PENINSULA REGIONAL PARK DISTRICT

Preserving and Protecting Parks and Open Space



BOARD OF DIRECTORS

Kelly Sorenson - Marina, northern Fort Ord (**Ward 1**)
Shane Anderson - Seaside, northern Sand City, southern Fort Ord (**Ward 2**)
Kevin Raskoff - Monterey, Del Rey Oaks, southwest Seaside, southern Sand City (**Ward 3**)
Kathleen Lee - Pacific Grove, New Monterey, northern Pebble Beach (**Ward 4**)
Monta Potter - Carmel, Carmel Valley, Big Sur, southern Pebble Beach (**Ward 5**)

Monterey Peninsula Regional Park District
Virtual Meeting via Zoom

December 2, 2020
Wednesday, 6:30 p.m.

MINUTES

- 1) **6:30 p.m. Call to Order** – The meeting was called to order at 6:31.
- 2) **Roll Call** – Roll call was taken.
PRESENT: Shane Anderson; Kathleen Lee, Monta Potter, Kevin Raskoff, and Kelly Sorenson
ABSENT: None
- 3) **Approval of Agenda** – Upon motion by Director Sorenson, seconded by Director Raskoff, the Agenda was unanimously approved by roll call vote.
- 4) **Public Comments** – None
- 5) **Presentation** – MPRPD Fiscal Year 2019-20 Draft Financial Statement Audit Report, Robert J. Callanan, CliftonLarsonAllen, LLP
 - Mr. Callanan reported on the District's draft financial statement, indicating that the firm established an unmodified opinion on the statement and no adjustments were needed.
 - Directors were asked to provide feedback on the document to Finance Manager Kelly McCullough by December 15, then the final draft would be brought before the Board for approval at the January 6 meeting.
- 6) **Consent Items** – Upon motion by Director Potter, seconded by Director Lee, Items 6-A through C were unanimously approved by roll call vote. After discussion and upon motion by Director Lee, seconded by Director Potter, the Board by unanimous roll call vote approved Item 6-D, pending confirmation from County Elections on the term for Ward 3.
 - A. Approval of November 4, 2020 Minutes (*S. Parker*)
 - B. Approval of November 17, 2020 Minutes (*S. Parker*)
 - C. Approval of Summary of Payments (*K. McCullough*)
 - D. Approval of Resolution #2020-07, Appointing Candidates for Wards 1, 2, and 3 to MPRPD Board of Directors (*S. Parker*) – **ADDED AFTER AGENDA PUBLICATION**

- Staff explained that they are waiting for clarification from County Elections on whether the Ward 3 term is for 2 or 4 years.

7) Discussion/Action Items

- A. Review and Approval of Revised District Rules of Procedure (*S. Parker*)
 - After discussion and edits, and upon motion by Director Sorenson, seconded by Director Raskoff, the Board approved Item 7-A by unanimous roll call vote.
- B. Review and Approval of 2021-2025 Strategic Plan (*R. Payan*)
 - After discussion and edits, and upon motion by Director Lee, seconded by Director Sorenson, the Board approved Item 7-B by unanimous roll call vote.

8) Division Reports – All Division Reports are informational only and may be written or oral.

- A. Monthly Financial Report (*K. McCullough*)
- B. Monthly Staff Report (*R. Payan*)
 - Mary Dainton reported hearing about the Joyce Stevens Pine Preserve dedication and asked whether she could drive by the event given the attendance restrictions and was advised that she could.

9) Adjournment – The meeting was adjourned at 7:55.

Shuran Parker

Shuran Parker, Recording Secretary