

MONTEREY PENINSULA REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING

**DATE:** May 1, 2024  
**TO:** Board of Directors  
**FROM:** Caine Camarillo, Supervising Ranger  
**REVIEWED BY:** Rafael Payan, General Manager  
**SUBJECT:** Approval to Enter Agreement with Quinn Company for the Purchase of Utility Tractor

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**SUMMARY:**

Staff is seeking Board approval to enter into an agreement with Quinn Company for the purchase of a Utility Tractor with box scraper and fork attachments that will be housed at Palo Corona Regional Park. Staff is also requesting Board approval to auction the District's current John Deere utility tractor, which is 17 years old, but will be held as an auxiliary unit until such time that it can be auctioned.

**FISCAL IMPACT:**

\$49,087.13

**FUNDING SOURCE:**

Community Facilities District (Services) Account Code #6792 – Equipment

**FUNDING BALANCE:**

\$162,346

**DISCUSSION:**

The approved FY2023-2024 Budget includes \$65,000 for acquisition of a new Tractor w/ front loader, box scraper, and fork attachments; This machine will be used to retire and replace an aging tractor/loader, as well as allow staff to complete specialized park maintenance and trail/road reconstruction projects in-house; Staff released a Request for Proposal package for this equipment acquisition following April 3 Board approval; Staff received 4 proposals from local equipment vendors, including Quinn Company, Cal-Coast Machinery, Coastal Tractor, and RDO Equipment. After reviewing each proposal, Staff determined Quinn Company's proposal (**ATTACHMENT 1**) satisfied all the mandatory elements of the RFP (including machine specifications) and was the most reasonably priced.

**RECOMMENDED ACTION:**

Staff respectfully recommends the Board of Directors approve the General Manager to enter into agreement with Quinn Company on behalf of the District for purchase of the proposed utility tractor and approve auctioning the District's current John Deere Tractor.

**ATTACHMENTS:**

1. [Quinn Company Proposal for purchase of new Utility Tractor](#)