

## AGENDA ITEM NO. 6-B

### MONTEREY PENINSULA REGIONAL PARK DISTRICT BOARD REPORT

**DATE:** April 2, 2025  
**TO:** Board of Directors  
**FROM:** Kelly McCullough, Finance Manager  
**REVIEWED BY:** Shuran Parker, Interim General Manager  
**SUBJECT:** Review and Approval of Agreement with Contractor Compliance Monitoring, Inc. (CCMI) for Rancho Cañada Floodplain Restoration Project Labor Compliance Monitoring Services

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#### SUMMARY

Staff respectfully recommends that the Board of Directors approve the attached Agreement with Contractor Compliance Monitoring, Inc. (CCMI) for labor compliance with prevailing wage requirements on the Rancho Cañada Floodplain Restoration Project. (**ATTACHMENT 1**).

#### FISCAL IMPACT

Up to \$58,250 over the three-year construction period.

#### FUNDING SOURCE

Grant funds

#### FUNDING BALANCE

\$35 Million

#### DISCUSSION

The District as a public agency is required to meet prevailing wage requirements on public works projects. Public works in general means:

- Construction, alteration, demolition, installation, or repair work done under contract and paid in whole or in part out of public funds.
- It can include pre-construction and post-construction activities related to a public works project.
- For a full definition of public works refer to [Labor Code section 1720](#).

Anyone working on a public works project must be paid the prevailing wage as determined by the Department of Industrial Relations (DIR). Projects of \$30,000 or more must meet DIR's apprenticeship requirements. Failure to comply with public works requirements can result in civil penalties, criminal prosecution, or both.

MPPRD is an awarding body. An awarding body is the entity that awards a contract for public works and is sometimes known as the project owner. The awarding body can be any kind of public agency or official (state, county, city, school board, water district, etc.) or a private entity using public funds.

August 2024, staff released a Request for Proposals (RFP) to pre-qualify On-call Labor Compliance Consulting Services. Staff intent was to have two firms available to assist with several projects that required prevailing wage, including the Garland Ranch Regional Park Fuel Mitigation Project, the Garland Ranch Regional Park Outdoor Classroom/Pavilion Project, FEMA projects and the Rancho Canada Floodplain Restoration Project. Two firms responded, CCMI and 360PSM. Both firms are very well qualified and experienced firms.

Staff have used 360PSM on both the Garland fuel mitigation project and the outdoor classroom project and have been pleased with the services provided.

Monitoring compliance for the Rancho Canada Floodplain Restoration Project will be spread over several years and will take extensive time that the Finance Department cannot absorb. Therefore, staff issued an RFP specific to the project. Since both firms were pre-qualified, the selection was primarily based on cost. CCMI's proposal was significantly less than 360PSM for this specific project.

CCMI is a well-known and well-respected firm providing services across California and nationally. Ms. Wilder frequently provides conference and training courses for CSDA and the State of California Department of Industrial Relations. She also provided a prevailing wage training session for MPPRD employees several years ago.

Founded in 2002, the firm is nationally renowned for its expertise in prevailing wage law and labor compliance programs. Ms. Wilder has been providing labor compliance counsel for over 40 years. The core of their experience involves the monitoring of certified payrolls, including the proper use of wage determinations, compliance with overtime, weekend, shift, and special wage requirements, as well as the proper use of required apprenticeship requirements. Their staff has been involved in over 2,000 audits — ranging from “paper audits” of certified payroll and related forms to investigations of claims or charges of impropriety brought by third parties.

Staff recommend the Board authorize entering into an Agreement for labor compliance monitoring on the Rancho Canada Floodplain Restoration Project with CCMI **(ATTACHMENT 1)**.

## **RECOMMENDED ACTION**

Staff respectfully recommend that the Board of Directors approve the attached Agreement with Contractor Compliance Monitoring, Inc. (CCMI) for Rancho Cañada Floodplain Restoration Project Labor Compliance Monitoring Services and authorize the Interim General Manager to execute the Agreement (**ATTACHMENT 1**).

## **ATTACHMENT**

1. [Draft Agreement with CCMI](#)
2. [Request for Proposal](#)