

**MONTEREY PENINSULA REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING**

**DATE:** February 7, 2018  
**TO:** Board of Directors  
**FROM:** Caine Camarillo, Supervising Ranger  
**REVIEWED BY:** Rafael Payan, General Manager  
**SUBJECT:** Request for Bids – 4x4 Dump Truck

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**RECOMMENDED ACTION**

Staff respectfully recommends that the Board of Directors approve the request for bid package for a 4x4 Dump Truck and authorize staff to solicit bids from vendors for this item as presented herein.

**FISCAL IMPACT:**

Funds are allocated in the approved FY2017-2018 Budget

**FUNDING SOURCE:**

Assessment District Account Code #6961 – Vehicle Acquisition

**DISCUSSION:**

The approved FY2017-2018 Budget includes \$130,000 for 3 new vehicles. This additional vehicle will allow staff to purchase and transport materials to job sites without the need for contracted trucking services. When staff determines that the additional vehicle is no longer necessary, staff will return to the Board for permission to auction the excess vehicle.

Staff has prepared a Request for Bid package for the vehicle (**ATTACHMENT 1**) which includes the following components: Invite to submit bid cover letter from the General Manager, information to bidders, machine specifications, bid form, list of local request for bid recipients (vendor list), and legal notice of request for bids; Staff has decided to purchase outright, as opposed to financing.

A suggested schedule leading to the Board of Directors Award of Bid is as follows:

February 8, 2018	Mail out request for bids
February 12, 2018	Publish Notice for request of bids in local newspaper
February 27, 2018	2:00p.m Deadline for receipt of bids
March 14, 2018	Board of Directors Award of bid

**Attachment 1:** Request for Bid Package – 4x4 Dump Truck



MONTEREY PENINSULA REGIONAL PARK DISTRICT  
60 GARDEN COURT, SUITE 325  
MONTEREY, CALIFORNIA 93940-5341

## **REQUEST FOR BIDS**

# **Dump Truck**

## **Bid Package**

### **Bid Package Contents:**

- 1. Cover Sheet (1 page)**
- 2. Cover Letter (1 page)**
- 3. Information to Bidders (2 pages)**
- 4. Specifications (2 pages)**
- 5. Bid Form (1 page)**

Set # \_\_\_\_\_

February 8, 2018

Greetings,

The Monterey Peninsula Regional Park District (District) invites you to submit a cumulative bid for the following vehicle:

- (1ea) 4WD Chassis-Cab Dump Truck with SE 2-3.5yd Dump Bed

Specifications are contained in the enclosed material and any deviations from the specifications should be clearly entered on the bid form. Submit your bid on the enclosed bid form to the Monterey Peninsula Regional Park District: 60 Garden Court #325, Monterey, California 93940 **no later than 2:00 PM PST, February 27, 2018**. At that time bids will be publicly opened and read at the offices. Envelopes should be marked "Dump Truck Bid".

Bidders are required to state the maximum time necessary to deliver the vehicles to the District on the bid form. If the vehicle is not delivered within the time stated on the bid form, the District may terminate the purchase of the vehicle by giving written notice. The bidder will not be responsible for any time delays caused by circumstances, which are reasonably beyond the bidder's control. Complete instructions and conditions are contained in the enclosed "Information to Bidders" packet.

The vehicle will be delivered to the District completely assembled, prepared and ready to operate with all equipment cataloged as standard by the manufacturer and included in the total bid price. The District is exempt from DMV fees, but local 8.75% sales tax is applicable.

If you have any questions regarding the request for bids, please contact Caine Camarillo, Supervising Ranger at 831-659-4488 x202.

Sincerely,

Rafael Payan  
General Manager

Attachments

## **INFORMATION TO BIDDERS**

### **Dump Truck Bid Request for Bids**

#### **Delivery of Bids**

Bids shall be delivered or mailed in an envelope marked "DUMP TRUCK BID" and arrive on or before 2:00 PM PST– February 27, 2018. Mail or deliver bids to: Monterey Peninsula Regional Park District, 60 Garden Court – Suite 325, Monterey, CA 93940, Attn: Kelly McCullough. All bids shall be submitted on the attached Dump Truck Bid Form and shall be signed with the firm name and by a responsible officer or employee.

#### **Interpretation of Documents**

If you are in doubt as to the true meaning of any part of this request for bids, or find discrepancies in, or omissions from the specifications, you may submit a written request to the Monterey Peninsula Regional Park District (District) for an interpretation or correction thereof. Any interpretation or correction of the Dump Truck Bid Package (bid package) will be made only by an addendum issued by the District, and a copy of the addendum will be mailed to each person who received a numbered bid package. Any addenda or bulletins issued during the time of request for bids shall be made part of the contract.

#### **Withdrawal of Bids**

Any bidder may withdraw their bid by written request at any time prior to February 27, 2018. All bids shall be valid and remain in effect for a period of ninety (90) days.

#### **Bid Preparation**

Bids should be prepared simply, using a straightforward and concise description. Photos, brochures and other material supplied by the dealer may be submitted.

#### **Deviations**

Any deviations from the District's bid package specifications shall be clearly set forth by the bidder, and any deviations, which in the opinion of the District Board, do not meet the standards of these specifications will not be allowed or accepted. The District reserves the right to waive irregularities or informalities in any bids or in the bidding, and the right to waive any minor deviations from the specifications.

#### **Evaluation Process**

The District will evaluate the bids based on several factors, including but not limited to: responsiveness to bid package specifications, testing of proposed vehicle, available repair & service and total cost. The District will perform whatever research it deems necessary into the bidder's history, financial viability, and references. The District expects assistance and cooperation, if requested, from the bidder to arrange inspection, testing demonstration, and operation of a vehicle having similar specifications to that described in the bid package. The District reserves the right to reject any or all bids and may accept the bid that is in the best interest of the District.

### **Delivery Date**

The successful bidder shall guarantee delivery of the vehicle within the number of calendar days indicated on the bid form. The actual delivery date will be determined by the District at the time the purchase order is prepared. Inability to deliver on the date specified may be grounds for cancellation of the purchase order at the sole discretion of the District.

### **Applicable Regulations**

Bidders must comply with all applicable laws, regulations and requirements of governmental agencies pertaining to use. The Monterey Peninsula Regional Park District is a local government agency exempt from vehicle license fees. An exempt license plate will be issued by the California Department of Motor Vehicles (DMV), and the bidder agrees to apply to DMV for the license on behalf of the District.

### **Proposed Schedule**

February 8, 2018	Mail out request for bids
February 27, 2018	2:00pm Deadline for receipt of bids
March 14, 2018	Board of Directors accept bid

**SPECIFICATIONS**  
**4WD Chassis-Cab Dump Truck with SE 2-3.5yd Bed**

<b>Engine and Transmission</b>	
Cylinders	Minimum 8
Displacement	Minimum 6L
Alternator	Heavy Duty
Battery	Heavy Duty
HP	Minimum 330HP
Torque	Minimum 700 ft. lbs.
Fuel	Diesel
Fuel Tank	Minimum 28 gal.
<b>Drivetrain</b>	
Transmission	Automatic
Drive Wheels	Part-time 4WD
Rear Transaxle	Locking or limited slip differential
Wheels	Steel, with minimum 17 ins. all-terrain tires
<b>Specifications</b>	
Class	Class 3-4, GVW, 10,000-19,000 lbs.
Cab-to-Axle Length	60 ins.
Payload	Minimum 2-3 yds.
Wheelbase	Minimum 145 ins.
Ground Clearance (Rear Differential)	Minimum 8 ins.
Front Axle Rating	Minimum 5,000 lbs.
Rear Axle Rating	Minimum 9000 lbs.
Suspension	Duel wheel
<b>Towing</b>	
GVWR	Minimum 20,000 lbs.
Maximum Loaded Trailer Weight	Minimum 16,000 lbs.
Hitch	Frame-mounted, minimum 2.5 in. receiver
Trailer Sway Control	Required
Trailer Brake	Required
Brakes	Minimum 4-wheel disc with ABS
Tow Hooks	HD front and rear
Mirrors	Telescoping towing mirrors

Continued

**SPECIFICATIONS**  
**4WD Chassis-Cab Dump Truck with SE 2-3.5yd Bed**

<b>Bed</b>	
Bed Make and Dump Size	SE Inc. (Scelzi Truck Bodies), DBS/DBF 9-6, 2-3.5 Cubic Yard Dump Body & Hoist
Construction Material	Minimum 10 gauge steel
Capacity	Minimum 2-3 yrd.
Hoist	Minimum 10-ton
Hoist Controller	Internally/externally accessed push button
Hoist Safety Light	Dash-mounted safety light
Length	Minimum 108 ins./Maximum 115 ins.
Width	Minimum 85 ins./Maximum 85 ins.
Sides	Fold down with side board slots, minimum 12 ins.
Tailgate	Double-acting
	Coal chute/center ditch gate
	Spreader apron
	Minimum 15 ins. tailgate height
Cab Protection	Minimum 12 ins. overhang and punched window
Tarp	Semi-automatic pull tarp
Toolbox	Minimum one under-body toolbox
<b>Cab</b>	
Type	Chassis cab, standard
Air Bags	Dual
<b>Options</b>	
Air conditioning	
Radio	
Power Windows & Locks	
Speed Control	
Rear View Camera	
Color	White
Interior	Minimum cloth with vinyl floor

MONTEREY PENINSULA REGIONAL PARK DISTRICT

**BID FORM**  
**Dump Truck Bid Package**

Total

Vehicles Base Amount	\$ _____
Subtotal	\$ _____
Sales Tax	\$ _____
TOTAL	\$ _____

**\* Please list in detail any deviations from the specifications on the reverse side of this form**

Delivery Date: Vehicle will be delivered on or before \_\_\_\_\_ calendar days from the order date

In compliance with the request for bids on the vehicles, the undersigned hereby proposes and agrees to furnish the vehicle hereinafter stated and in accordance with the specifications stated herein and on file with your Board.

The undersigned has carefully checked all figures contained herein and is familiar with the Bid Package specifications and conditions and shall not, after the submission of the bid, dispute or complain of such specifications and conditions. The undersigned has all licenses and permits required by law.

**NO BID IS VALID UNLESS SIGNED BY THE PERSON MAKING THE BID**

Name of Firm: \_\_\_\_\_

By/Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_ Telephone # \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Fax # \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

\*Corporation: \_\_\_\_\_ \*\*Partnership: \_\_\_\_\_

\* If the bidder is a partnership, the Bid Form should be signed with the partnership name by one of the partners

\*\* If the bidder is a corporation, the Bid Form should be signed with the name of corporation by an officer authorized to execute a bid on behalf of the corporation.

This corporation/partnership is organized and existing under, and by virtue of, the laws of the State of

\_\_\_\_\_.



**Bid Recipients**  
**Dump Truck Bid Package**

**Bid Recipients**

Salinas Valley Ford  
1100 Auto Center Circle  
Salinas, CA 93907  
831-444-4444

Cypress Coast Ford  
4 Geary Plaza  
Seaside, CA 93955  
831-899-8300

Cardinale Automotive GMC  
2 Heitzinger Plaza  
Seaside, CA 93955  
831-394-1233

MY Dodge  
600 Auto Center Circle  
Salinas, CA 93907  
831-442-1000

MY Chevrolet  
444 Auto Center Circle  
Salinas, CA 93907  
831-240-4850

Salinas Valley Truck Center  
795 Elvee Drive  
Salinas, CA 93901  
888-364-1392

Gold Star GMC  
1980 North Davis Road  
Salinas, CA 93907  
831-444-8444

# **LEGAL NOTICE**

## **MONTEREY PENINSULA REGIONAL PARK DISTRICT**

### **NOTICE INVITING BIDS**

Notice is hereby given that sealed bids will be received at the offices of the Monterey Peninsula Regional Park District, 60 Garden Court, Suite 325, Monterey, California 93940 until 2:00p.m. PST, on February 27, 2018, for the purchase of (1) 4WD Chassis-Cab Dump Truck with SE 2-3.5yd Dump Bed. At that time bids will be publicly opened and read at the offices.

Bids must be in accordance with specifications and provisions contained in the Dump Truck bid package prepared by the District. The District will evaluate each bid and make a selection based on criteria set forth in the Dump Truck bid package. The District reserves the right to reject any or all bids or to waive irregularities or informalities in any bids or in the bidding.

The Dump Truck bid package is available electronically and can be downloaded for free at the Monterey Peninsula Regional Park District's website: <https://www.mprpd.org/bids-and-proposals>. Additional information may be obtained from Caine Camarillo, District Supervising Ranger at the above address, telephone 831-659-4488 x202 or Fax 831-372-3197.

Publication Date: February 12, 2018