

**MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD OF DIRECTORS MEETING**

DATE: July 11, 2018
TO: Board of Directors
FROM: Kelly McCullough, Finance Manager
REVIEWED BY: Rafael Payan, General Manager
SUBJECT: Approval of Legal Services Agreement with the County Counsel's Office of Monterey County

RECOMMENDED ACTION

Staff respectfully recommends approval of an additional one-year Agreement for Professional Services (**ATTACHMENT 1**) authorizing an Agreement for Legal Services to be provided by the County Counsel's Office of Monterey County to the Monterey Peninsula Regional Park District in substantially the form submitted, and authorizing staff to execute all necessary documents to execute the agreement retroactive to July 1, 2018.

FISCAL IMPACT:

Staff anticipates a status quo or less in cost compared to the FY2017-18 budget, but will monitor closely to minimize fiscal impact. Increased costs should they be realized, shall be absorbed within the respective Board approved FY2018-19 budget. Average monthly costs for FY2017-18 (July through April) are \$6,435.

FUNDING SOURCE:

6149 – Professional Services

FUNDING BALANCE:

\$200,000

DISCUSSION:

The District has been utilizing the services of County Counsel since March 2014.

In June 2017 the Board approved a Professional Services Agreement with County Counsel for the Office of the County Counsel, County of Monterey (County). The term of this agreement expired June 30, 2018 (**ATTACHMENT 2**).

A provision within the terms of the agreement allows for additional one-year terms upon written mutual agreement. Included in this report is a draft agreement (**ATTACHMENT 1**) staff is recommending the Board approve. It is anticipated, based on the current years' monthly average, that the expenses for County Counsel will exceed \$25,000. Therefore, according to the District Purchasing Policy, it is required that the Board President execute the agreement.

ATTACHMENTS:

1. [Draft Agreement for Professional Services ending June 30, 2019](#)
2. [Agreement for Professional Services ending June 30, 2018](#)