

AGENDA ITEM NO. 5-D
MONTEREY PENINSULA REGIONAL PARK DISTRICT
BOARD OF DIRECTORS

Special Meeting Minutes

Date: Tuesday, March 18, 2025

Time: 5:30 p.m.

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- 1) **CALL TO ORDER** – The meeting was called to order at 5:34.
 - 2) **ROLL CALL** – Roll call was taken. PRESENT: Directors Lee, Markham, Potter, and Raskoff; ABSENT: Director Anderson
 - 3) **APPROVAL OF AGENDA** – Upon motion by Director Lee, seconded by Director Potter, the agenda was unanimously approved.
 - 4) **DISCUSSION/ACTION ITEM**
Review and Update of Draft Job Description for General Manager Position (S. Parker)
 - Interim General Manager Shuran Parker introduced the item and solicited Board member feedback.
 - President Raskoff solicited and received feedback on the job description by staff and members of the public.
 - After feedback was presented, the Board asked Ms. Parker to make the edits noted and share with the *ad hoc* committee who would be meeting with the recruitment firm, Bob Murray & Associates on March 19 and empowered the committee to move the recruitment process along.
 - The Board also asked Ms. Parker to forward the job description to all District staff and solicit their feedback, which would be incorporated into a final draft for Board review at its April 2 Board meeting.
 - 5) **ADJOURNMENT** – The meeting was adjourned at 6:41.

Shuran Parker, Recording Secretary