

MONTEREY PENINSULA REGIONAL PARK DISTRICT

Preserving and Protecting Parks and Open Space



BOARD OF DIRECTORS

Kelly Sorenson - Marina, East Garrison/Fort Ord,
north Seaside (**Ward 1**)

Shane Anderson – East Seaside (**Ward 2**)

Kevin Raskoff – Sand City, Del Rey Oaks,
west Seaside, central Monterey (**Ward 3**)

Kathleen Lee - Pacific Grove, Pebble Beach
west Monterey (**Ward 4**)

Monta Potter - Carmel, Carmel Valley, Big Sur,
south Monterey (**Ward 5**)

**Monterey Peninsula Regional Park District
Board Meeting**

**July 3, 2024
Wednesday, 6:30 p.m.**

MINUTES

1) 6:30 p.m. Call to Order

The meeting was called to order at 6:32.

2) Roll Call – Roll call was taken.

PRESENT: Directors Anderson, Lee, Potter, Raskoff and Sorenson

ABSENT: None

3) Approval of Agenda – Upon motion by Director Sorenson, seconded by Director Anderson, the Agenda was unanimously approved.

4) Public Comments – None

5) Consent Items – Upon motion by Director Potter, seconded by Director Anderson, Items A and B were unanimously approved. After questions by Director Lee and upon motion by Director Sorenson, seconded by Director Potter, Item C was also unanimously approved.

A. Approval of June 5, 2024 Minutes (*S. Parker*)

B. Approval of Summary of Payments (*K. McCullough*)

C. Approval of Job Descriptions for New Positions (*S. Parker*)

6) Discussion/Action Items

A. Review and Approval of Fiscal Year 2024-25 Pay Schedules (*S. Parker*)

- Administrative Services Manager Shuran Parker introduced the item and answered Board member questions.

- After discussion and upon motion by Director Lee, seconded by Director Sorenson, Item A was unanimously approved through January 2025 and staff will present results of a new compensation study in December 2024.

B. Consideration of Pursuing a New Ballot Measure (*R. Payan*)

- General Manager Rafael Payan introduced the item and answered Board member questions.

- Mary Dainton asked whether it would be possible to amend “Measure E” which approved the District’s existing CFD, rather than developing a new measure.
 - After discussion and upon motion by Director Anderson, seconded by Director Sorenson, Item B was approved by a vote of 4-0-1 with Director Lee abstaining.
- C. Consideration of Creating a “Friends of MPRPD” Group (*R. Payan*)
- General Manager Payan introduced the item and answered Board member questions.
 - Mary Dainton reported that the District had a “Friends” group when she joined the Board in 1995 and that it was dissolved quickly thereafter.
 - After discussion and upon motion by Director Lee, seconded by Director Anderson, Item C was unanimously approved.
- D. Strategic Plan Update (*R. Payan*)
- General Manager Payan provided an update for the Board and answered Board member questions, noting that another update will be provided at the next meeting.
 - Jackie Nelson asked that the Environmental Education and Community Outreach (EECO) be considered a priority in the revised Strategic Plan, along with all other divisions.
 - No action was requested or taken on this item.
- E. Review and Approval of Request for Bids for Garland Ranch Regional Park Outdoor Classroom Pavilion Project (*J. Nelson*)
- Environmental Education Supervisor Jackie Nelson introduced the item and along with Peter Kasavan of Kasavan Architects, answered Board member questions.
 - The issue of pursuing bids without having potentially required permit(s) in hand arose.
 - Mary Dainton opined that the District should have permit(s) before releasing the RFB.
 - The item was moved to August, when the District hopes to have an answer about whether permits will be needed for the project.
- F. Approval to Reject all Proposals for Acquisition of Four-Wheel Drive, Sport Utility Vehicle (SUV) and Authorize Purchase on the Open Market (*K. McCullough*)
- Finance Manager Kelly McCullough introduced the item and answered Board member questions.
 - After discussion and upon motion by Director Sorenson, seconded by Director Anderson, the Board unanimously approved Item F, and authorized staff to purchase an electric or plug-in hybrid vehicle up to \$50,000 (fifty thousand dollars).

- 7) **Division Reports** – All Division reports are informational only and may be written or oral.
- A. Monthly Financial Report (*K. McCullough*)
- B. Mid-Month Report (*R. Payan*)
- President Raskoff noted that the Laguna Grande JPA meeting has been moved to July 22.
 - Mary Dainton reported being sad when she learned about the passing of Joyce Stevens and asked whether the District could post something about it on social media. The Board and staff discussed this possibility and decided to reach out to Ms. Stevens’ family to discuss.

- Director Lee opined that it would be wonderful if Nikki Nedeff could write something about Joyce for our next Let's Go Outdoors! Activity Guide.
- General Manager Payan reported that he'd met with Ms. Stevens the day of her passing, and that he would be attending a private memorial celebration and would ask the family if they are ok with the District honoring her publicly.

8) Identification of Closed Session Items – President Raskoff announced that the Board would be going into Closed Session to discuss the noted items and solicited public comments.

- A. Conference with Legal Counsel – Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2). Four potential cases.
- B. Instructions to Real Property Negotiators Pursuant to Government Code Section 54956.8 A.P.N. 015-162-009, 015-162-048 and 015-162-049 (Negotiators: Payan and Wisdom-Stack) (Under negotiation: terms and conditions)

9) Public Comment on Closed Session – None

10) Adjourn to Closed Session - Closed Session began at 8:48 and ended at 10:54.

11) Report on Return from Closed Session – Nothing to report.

12) Adjournment – The meeting was adjourned in memory of Joyce Stevens at 10:55.

DocuSigned by:



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Shuran Parker, Recording Secretary