

## **AGENDA ITEM NO. 5-G**

### **MONTEREY PENINSULA REGIONAL PARK DISTRICT BOARD REPORT**

**DATE:** April 2, 2025  
**TO:** Board of Directors  
**FROM:** Caine Camarillo, Supervising Ranger  
**REVIEWED BY:** Shuran Parker, Interim General Manager  
**SUBJECT:** Approval to Purchase Two Utility Vehicles on the Open Market

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#### **SUMMARY**

Staff is seeking Board approval to purchase two utility vehicles (UTVs) on the open market after receiving no responses to the District's Request for Bids (RFB) process.

#### **FISCAL IMPACT**

Approximately \$50,000.

#### **FUNDING SOURCE**

Account 6792 – Equipment

#### **FUNDING BALANCE**

\$76,000

#### **DISCUSSION**

The approved FY2024-2025 Budget includes \$50,000 for two new utility vehicles; one to be purchased and assigned to Garland Ranch Regional Park (GRRP), and one to be purchased and assigned to Palo Corona Regional Park (PCRP). The GRRP unit will be replacing an aging 2014 Kubota RTV. The PCRP UTV is a necessary addition to MPRPD's fleet and will be housed at the Rancho Cañada Unit maintenance shop. As part of this process, Staff is also requesting Board approval to auction the 2014 Kubota RTV being replaced.

The Board authorized staff to issue an RFB for the acquisition of two utility vehicles at the February 5, 2025 Board Meeting. Staff issued the RFB on the District eProcurement portal OpenGov Procurement, sent emails to numerous dealerships located within and outside of the District, and followed up with phone calls to numerous dealerships, to let them know about the forthcoming RFB and encourage them to submit a proposal. Unfortunately, the District received no responses to this RFB. Thus, in accordance with District policy, Staff is requesting Board approval to purchase two utility vehicles on the open market. If approved, Staff will seek 3 proposals directly from local dealerships

who sell units most closely matching the District's specifications and proceed with purchasing proposed vehicles from the lowest bidder.

**RECOMMENDED ACTION**

Staff respectfully recommends that the Board of Directors approve Staff to purchase two utility vehicles on the open market and approve auctioning of the 2014 Kubota RTV.

**ATTACHMENTS**

None