

## **AGENDA ITEM NO. 6-C**

### **MONTEREY PENINSULA REGIONAL PARK DISTRICT BOARD REPORT**

**DATE:** April 2, 2025  
**TO:** Board of Directors  
**FROM:** Shuran Parker, Interim General Manager  
**SUBJECT:** Review and Update of Revised Draft Job Description for General Manager Position

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#### **SUMMARY**

The Board is being asked to review and approve the revised draft job description for the General Manager position (**ATTACHMENT 1**).

#### **FISCAL IMPACT**

There is no fiscal impact associated with taking this action.

#### **FUNDING SOURCE**

Not applicable

#### **FUNDING BALANCE**

Not applicable

#### **DISCUSSION**

The Monterey Peninsula Regional Park District's (District) former General Manager retired on December 31, 2024. With the General Manager position vacant, the Board has contracted with Bob Murray & Associates to conduct the executive recruitment to find a replacement. At a special meeting held on March 18, 2025, the Board of Directors (Board) reviewed and revised the job description, soliciting public input and staff present at the meeting. The Board also instructed staff to solicit input from staff who were not present at the meeting, which would be included into a final draft document, which would be submitted for Board review and approval at this meeting.

## **RECOMMENDED ACTION**

Staff recommends that the Board review, revise as needed and approve the job description for the General Manager position.

## **ATTACHMENT**

1. [Revised Draft General Manager Job Description, tracked changes version](#)
2. [Revised Draft General Manager Job Description, clean version](#)