

MONTEREY PENINSULA REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING

**DATE:** August 7, 2019  
**TO:** Board of Directors  
**FROM:** Kelly McCullough, Finance Manager  
**REVIEWED BY:** Rafael Payan, General Manager  
**SUBJECT:** Consider Approval of Policy on Indirect Administrative Cost Allowance with CSUMB for Restoration Work at Marina Dunes Preserve

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**RECOMMENDED ACTION**

Staff respectfully recommends that the Board approve a policy of no more than 0% to 8% of any agreement for restoration work at Marina Dunes Preserve, with CSUMB Return of the Natives (RON), for indirect administrative costs (**ATTACHMENT 1**).

**FISCAL IMPACT:**

Up to 8% (\$2,000) of contract expenses with CSUMB for the pending agreement, should the Board decide to approve any indirect administrative costs.

**FUNDING SOURCE:**

6545.4 – Resource Management – Marina Dunes

**FUNDING BALANCE:**

\$25,000

**DISCUSSION:**

The District is interested in contracting with CSUMB for restoration work at Marina Dunes Preserve. Environmental Education Supervisor, Jackie Nelson has met with RON staff to develop an initial proposal of \$25,000. RON staff have notified MPRPD staff, that absent a written policy, it is the policy of CSUMB to take 43% (\$10,750) of the income for indirect administrative costs. In the case of this pending agreement, that would leave only \$14,250 for actual restoration work.

In the interest of preserving as much funding as possible for actual restoration work, it is the recommendation of the staff that the Board approve a Policy Letter regarding this pending restoration agreement that authorizes anywhere from no (0%) indirect administrative costs to no more than 8% (**ATTACHMENT 1**).

**ATTACHMENTS:**

1. [Policy Letter](#)