

**MONTEREY PENINSULA REGIONAL PARK DISTRICT  
BOARD OF DIRECTORS MEETING**

**DATE:** December 6, 2023  
**TO:** Board of Directors  
**FROM:** Jackie Nelson, Environmental Education Supervisor  
**REVIEWED BY:** Rafael Payan, General Manager  
**SUBJECT:** Consideration of Request to Approve the Price Change of the Purchase of the Romtec Outdoor Classroom Structure for Garland Ranch Regional Park

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**SUMMARY:**

Staff respectfully requests the Board authorize staff to increase the purchase price of the Romtec prefabricated outdoor classroom structure, located adjacent to the Garland Ranch Regional Park Visitor's Center, by a price of \$1,039.54.

**FISCAL IMPACT:**

\$1,039.54 (Total \$50,950,21)

**FUNDING SOURCE:**

Community Facilities District – Facilities: 6830 - Garland Improvements

**FUNDING BALANCE:**

\$326,411 as of the writing of this report.

**DISCUSSION:**

At last month's November 1 MPRPD Board meeting, the Board of Directors approved the purchase of a prefabricated and pre-engineered outdoor classroom structure using the CMAS schedule from ROMTEC and authorized staff to execute the CMAS Agreement (Contract Number is 4-20-54-0011B) in the amount of forty-nine thousand nine hundred-ten dollars and sixty-seven cents (\$49,910.67). During the period of Board approval and the execution of the agreement ROMTEC notified staff of a price increase in the amount of one-thousand thirty-nine dollars and fifty-four cents (\$1,039.54), or approximately 2% of the total cost of the structure.

The District's Professional Services Agreements authorize the General Manager to approve additional work not to exceed ten percent (10%) of the amount of an Agreement. This language was not included in the CMAS Contract. Consequently, the staff is again presenting the purchase of the structure for board consideration.

**RECOMMENDED ACTION:**

Staff respectfully requests that the Board authorize the additional expenditure of \$1,039.54 for the purchase of the prefabricated ROMTEC, Inc. outdoor classroom structure for a total amount of \$50,950. 21 and provide authority to the General Manager to approve additional work not to exceed ten percent (10%) or five thousand ninety-five (\$5,095) dollars of the agreement price.